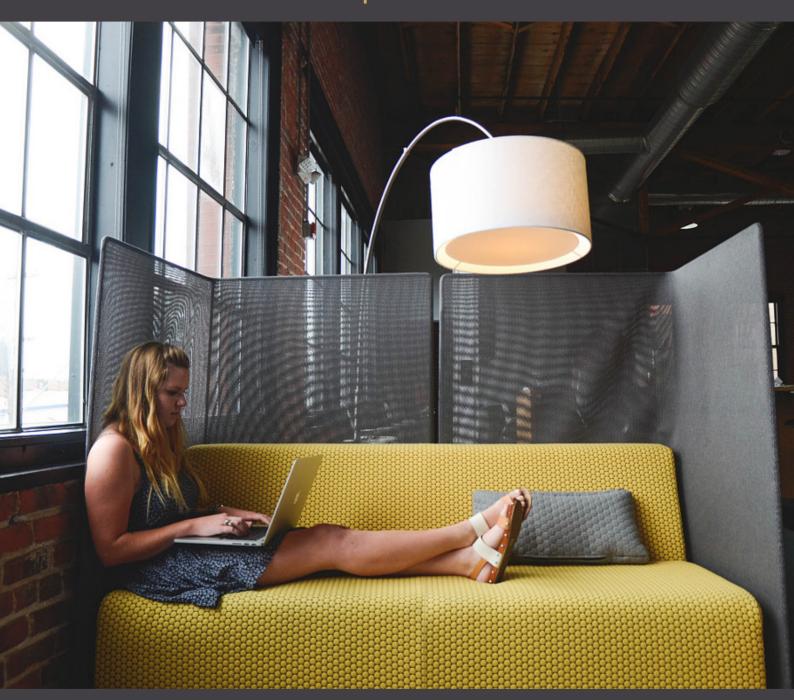
BIG-ASS GUIDE TO BUSINESS

Over 200 free resources for entrepreneurs



handmade brooklyn

Bootstrapping your business can be a difficult journey, especially in the beginning (or, let's face it, even when you've been in business for awhile but the money is tight).

Over the years, I've found that if you need something to help you achieve your goals, then it's probably somewhere out there on the internet, and many times it can be free. The trick is to find it, but it can take hours or even days to find just the right tool.

That's why I've created this guide: I want to help you grow your business with tools that are beautifully designed (and beautifully priced) so that you can get on with your business and waste less time.

I truly hope this collection of free tools helps you achieve success and wish you all the best! Feel free to let me know how this guide has helped you by shooting me an email at hello@handmadebrooklyn.com

Megan

handmade brooklyn

CONTENTS

4	Communications
7	Customer Engagement
8	Design
10	E-mail
12	Finances & Invoices
13	Miscellaneous
·····1·6	Photo & Audio
19	Press, Media & Publicity
20	Productivity
21	Project Management
24	Social Media & Management
27	Storage
28	Web Ranking & SEO
30	Websites & Analysis
34	Writing

COMMUNICATIONS

www.gotomeeting.com Save your time and costs and

simultaneously help yourself get more done

with Online Meetings.

www.yugma.com Instantly connect over the internet to

communicate and share content and

ideas.

www.setmore.com A one stop solution to all scheduling

necessities.

www.30boxes.com A simple webtop, which summarizes daily

appointments and to-do items.

www.assistant.to A quick and easy way to schedule meetings

in email without the back & forth.

www.convo.com A Social network for Real-Time

Collaboration. Stay connected to your team

and projects.

www.join.me Free, simple, fast online meetings. Share

your screen instantly with anyone.

www.uservoice.com Integrates easy-to-use feedback, helpdesk,

and knowledge base management tools in one platform that empowers users to speak

and companies to support.

handmade brooklyn

www.slack.com

Slack brings all your communication together in one place. It's real-time messaging, archiving and search for modern teams.

www.asana.com

A web and mobile application designed to enable teamwork without email.

www.nutcache.com

With Nutcache's collaborative boards, invite your coworkers, clients and other collaborators to work with you on your projects, and share comments,

www.hipchat.com

HipChat is a Web service for internal/private chat and instant messaging. As well as one-on-one and group chat, it also features cloud-based file storage.

www.fring.com

Fring is a simple application that you can use to make voice calls via Skype, directly from your Android phone

www.doodle.com

Doodle radically simplifies the process of scheduling events, meetings, appointments, etc. Herding cats gets 2x faster with Doodle.

www.skype.com

Keep in touch with video chat, IM and

more from anywhere.

www.mural.ly

Speed up your creative process.

Collaborative online walls that help you

organize your ideas.

www.freeconferencecall.com

Free Conference Call is the leading conference call service provider offering free conference calling with a full suite of

collaboration tools.

www.bitrix24.com

A free service that lets you communicate and collaborate with your customers, partners and colleagues instantly.

www.highrisehq.com

Web-based contact manager and conversation tracker from 37 signals.

www.faxzero.com

Send faxes online to the United States, Canada, or Puerto Rico. Users can choose to send a free fax that contains an advertisement of the company etc.

www.google.com/voice

Google Voice gives you one number for all your phones, voicemail as easy as email, free US long distance, low rates on international calls, and many calling facilities.

CUSTOMER ENGAGEMENT

www.compete.com Optimize your digital marketing, business

development, media planning and competitive strategy with Compete's online consumer behavior insights.

www.wufoo.com Power your contact forms, online

surveys, and event registrations.

www.surveymonkey.com Create and publish online surveys in minutes.

book appointments in their own timezone without lifting a finger. They get faster

service and save time

www.getsatisfaction.com A customer community software platform

for technical support based in San Francisco, California, United States.

www.vtiger.com Get organized, grow sales, improve

marketing ROI, and deliver delightful

customer experiences.

www.unbounce.com Make A High Converting Landing Page In

Minutes

DESIGN

www.myfonts.com Let cloak-draped font enthusiasts lend a

hand to identify fonts for your image at

"What the Font".

www.1001fonts.com Offers you a huge selection of free fonts

www.fontdiner.com Check out the tastiest selection of fonts on

the web. dig in, you'll love 'em.

www.wordmark.it Helps you choose fonts by previewing a

word of your choice with the fonts installed

on your computer.

www.visual.ly A community platform for data visualization

and infographics

www.coolors.co The super fast color schemes generator for

cool designers!.

www.colorhexa.com A free color tool providing information

about any color.

www.colorcombos.com If you are looking for colorcombo ideas,

check out the Combo Library.

www.checkmycolours.com A free, online tool for testing foreground

and background color combinations of all

DOM elements

www.color.hailpixel.com Color picker for data driven design.

www.patternizer.com An easy way to use stripe pattern

generator. It's lots of fun and free.

www.canva.com Amazingly simple graphic design. Start

designing.

www.picmonkey.com A free online photo editor that says

Booyah! to whatever your creative heart

desires.

www.brusheezy.com A HUGE collection of Photoshop Brushes,

Photoshop Patterns, Textures, PSDs,

Actions, Shapes,

www.design-seeds.com Color palettes inspired by and found in

nature.



E-MAIL

www.mailtester.com Online tool to test an e-mail address

www.followupthen.com Free & Easy Email Reminder. Clear out

your inbox. Shorten your to-do list. Never

forget to followup.

www.wisestamp.com Empower Your Emails with Free Email

Apps.

www.unroll.me Unsubscribe with one click

filehippo.com/download_

thunderbird

Makes e-mailing safer, faster, and easier

with latest features

www.fileapartment.com Email large files, Send large files, Share

large files, Store large files

www.boomeranggmail.com Boomerang adds scheduled sending and

the easiest, most integrated email reminders to Gmail, helping you reach

Inbox Zero

www.rapportive.com Rapportive shows you everything about

your contacts right inside your inbox

www.zoho.com/mail Business Email Hosting with rich web mail

client, POP/IMAP access, integrated Calendar, Contacts, Notes, Tasks apps

www.constantcontact.com With Constant Contact, one can create

effective email marketing and other online marketing campaigns to meet business

goals

www.nutshellmail.com A free summary of your social media

activity — delivered to your email inbox on

your schedule

www.mailchimp.com Online email marketing solution to manage

contacts, send emails and track results.

Offers plug-ins for other programs

www.madmimi.com The easiest way to create, send, share

and track email newsletters online. Mad

Mimi is for people who want email

marketing to be simple

www.email-format.com Find Quickly the email address format for

large and small companies alike

handmade brooklyn

FINANCES & INVOICES

www.youneedabudget.com Personal home budget software built with

Four Simple Rules to help you quickly gain control of your money, get out of debt, and

reach your financial goals.

www.starinvoice.com Free online invoice generator. Manage

unlimited companies, employees, invoices,

clients, products and much more

www.ad-spend-calculator.

qwilr.com/

This tool helps you understand what you can afford to pay for advertising, based on the economics of your business and the conversion rate of your advertising and

sales funnel.

download.cnet.com/S

nap-Payroll...

/3000-2064 4-7570

7573.html

Snap Payroll is a new free paycheck

calculator app from Intuit. It eliminates the

hassle and guesswork..

www.freshbooks.com

Online invoicing, accounting & billing

software

www.waveapps.com/invoice Unlimited, customizable invoices.

Easy-to-use invoicing software in the cloud

from Wave makes it easy to get paid. Connects seamlessly with Wave's free

www.invoiceberry.com

Simple & fast online invoicing and accounting software for small businesses and freelancers



MISCELLANEOUS

www.greenrope.com

Turbocharge your sales & marketing with a full suite of powerful tools.

www.github.com

The best way to design, build, and ship software.

www.feedly.com/

a news aggregator application for various web browsers and mobile devices running iOS and Android.

www.hellosign.com

secure electronic signatures are business-caliber, easy-to-use, and legally binding.

www.lastpass.com

LastPass, an award-winning password manager, saves your passwords and gives you secure access from every computer and mobile device.

www.crunchbase.com/ organization/cardflick CardFlick is a mobile application enabling users to create and share online business cards with others.

www.manta.com

An online small business service directory and search engine which provides small businesses with networking information.

www.replicon.in

Replicon offers the leading hassle-free web timesheet software to track employee time, project time and expenses, streamlining attendance, payroll and billing.

www.zoho.com

An integrated suite of business apps. Zoho offers everything you need to grow your business.

bit.ly

Own, understand and activate your best audience through the power of the link.

www.emaze.com

Emaze is the next generation of online presentation software. Simply select any of our professionally designed free presentation templates to easily create an amazing visual experience for your audience..

www.insperity.com/products/performance-management

Insperity Performance Management provides a full range of software products that help you build a more effective business.

www.openoffice.org The le

The leading open-source office software suite for word processing, spreadsheets, presentations, graphics and databases.

www.apple.com/mac/pages

Pages is a word processor and a page layout application developed by Apple Inc. It is part of the iWork productivity suite and runs on the OS X and iOS.

www.echosign.adobe.com

EchoSign is a web-based electronic signature and enterprise content management system with specific focus on the document management and verification .

www.keepass.info

The free, open source, light-weight and easy-to-use password manager

PHOTO & AUDIO

www.screenr.com

A web-based screen recorder makes it a breeze to create and share screencasts around the web.

www.screencast-o-matic.com

Online screen recorder for one-click recording for free. A handy tool for recording screenshots and sharing them with friends or colleagues for a number of different purposes.

awesomescreenshot.com

It allows you to take an image of the website you are viewing and save it to your computer or share.

mwsnap.en.softonic.com

Small application that enables you to take snapshots from programs or any selected part of your screen.

www.picresize.com

The ultimate photo, image, picture resize tool that allows you to resize your photos before uploading them.

www.techsmith.com/jing.html

Captures anything you see on your computer screen, as an image or short video, and lets you share it instantly.

www.evernote.com/skitch/

Free screenshot software for Macs.

photo:

nos.twnsnd.co Vintage photos from the public archives..

www.stockvault.net Free Stock Photos and Free Images for

personal, educational and non-commercial

usage.

www.kaboompics.com Look out! For a good working of the site, we

use cookies and your device will take them

over

www.picjumbo.com It allows you to take an image of the

website you are viewing and save it to

your computer or share.

www.unsplash.com Download 10 new free stock photos every

10 days.

www.sxc.hu/ A website providing free-to use stock

photography and illustrations, its name

being a reduced version of "stock

exchange.

office.microsoft.com/en-

us/images

Free stock images for your blog.

video:

www.powtoon.com Online business presentation software tool

that allows to create free, cool, and awesome animated video explainers..

www.wevideo.com Leading online video creation platform for

video editing, collaboration, and sharing

across iPhone, iPad, Android,

Chromebook, MAC, PC.

www.camstudio.org Free Open Source Streaming Video

Software.

www.animoto.com Automatically Create Videos of your Life.

Fast, Free & Shockingly Easy!

audio:

www.soundcloud.com The SoundCloud app lets you hear more.

www.audacityteam.org/ A free multi-track audio editor and recorder

www.vocaroo.com Free, online audio recording creator. Quick

and easy way to share voice messages over

the interwebs.

PRESS, MEDIA & PUBLICITY

www.pitcherific.com

How do you make a good pitch? Pitching ideas is hard, but our free pitch-training tool helps to improve your pitch with templates, timer and teleprompter.

www.helpareporter.com

HARO: Help A Reporter Out. Respond to media outlets and their pitches for free.

www.free-press-release.com/ Online press release distribution service.

www.prlog.org

Free press release distribution service for all businesses - Increase traffic and visibility - Online press release submission...

www.24-7pressrelease.com

Offers several different press distribution options, including a free plan to submit up to one posting per day. They also provide great press release writing tips on their "PR Resources" page.

PRODUCTIVITY

www.todoist.com ToDoist: The best online task management

app and to-do list..

www.tadalist.com Ta-Da List: A free web application that lets

you create, share and subscribe to lists of

your making.

www.ifttt.com Puts the internet to work for you.

Create simple connections between

the products you use every day.

www.addons.mozilla.org/

en-US/firefox/addon

/leechblock

Leechblock -- A simple productivity tool designed to block those time-wasting sites.

www.e.ggtimer.com

E.ggTimer is a simple online countdown.

www.workflowy.com

WorkFlowy is a beautiful tool for lists and notes. It's simple enough for a shopping list, and powerful enough to run a company

www.tomato-timer.com TomatoTimer is a flexible and

easy to use online Pomodoro

Technique Timer

www.toggl.com Online time tracking tool featuring 1-click

time tracking and helps you see where

your time goes.

handmade brooklyn

PROJECT MANAGEMENT

www.dayboard.co/ Dayboard lets you find out what your team

is working on and helps everyone

complete their most important tasks each

day

www.prezi.com Set your best ideas using hundreds of

templates, cloud based.

www.doc2pdf.net Word to PDF converter

www.smallpdf.com The platform that makes super easy to

convert and edit all PDF files

www.proofhub.com Cloud based project management software

and online team collaboration tool which helps you to manage, plan, organize and

deliver projects.

www.basecamp.com Basecamp helps you wrangle people with

different roles, responsibilities, and objectives toward a common goal:

Finishing a project together

www.evernote.com Bring your life's work together in one

digital workspace. Evernote is the place to

collect inspirational ideas, write meaningful words and more!!

www.trello.com

Drop the lengthy email threads, out-of-date spreadsheets, no-longer-so-sticky notes, and clunky software for managing your projects. Trello lets you see everything about your project in a single glance.

www.process.st

A simple, free and powerful way to manage your team's recurring checklists and procedures

www.icharts.net

The unrivaled leader in collaborative visual intelligence

www.wridea.com

An idea management service and a brainstorming tool. It allows its users to Create new idea entries in seconds, update details, discuss in depth

www.streak.com

Run your entire CRM from your Gmail inbox

www.wunderlist.com

Wunderlist is the easiest way to get stuff done. Whether you're planning a holiday, sharing a shopping list with a partner or managing multiple work projects www.scheduleonce.com

Easily schedule customer appointments, group meetings and one on one meetings

www.online-convert.com

Convert files like images, video, documents, audio and more to other formats.

www.markup.io

Share ideas with co-workers by drawing on any webpage with a variety of tools. Lets you express your thoughts, make a point, or simply edit.

SOCIAL MEDIA & MANAGEMENT

www.google.com/trends Explore Google trending search topics

www.infogr.am/ Webapp that ingests spreadsheets and

.csv files, and spits out gorgeous,

interactive infographics.

www.followerwonk.com Helps you explore and grow your social

graph - an amazing Twitter analytics tool

www.socialmention.com A social media search and analysis platform.

www.sharedcount.com Track URL shares, likes, tweets, and more.

ww.socialrank.com the easiest way to identify, organize, and

manage your followers on Twitter and

Instagram.

allows social users to easily schedule

posts.

www.buffer.com Buffer is the easiest way to publish on social

media.



www.pinplugins.com/pincount

Check your Pinterest Pin Count on Any Page or Blog Post. It's that simple!

www.regram.me

The first app on the market that allows you to reshare your favorite Instagram pictures.

www.itunes.apple.com/us /app/pindex /id590048155?mt=8 Pindex is an index of places you've visited throughout your travelling life, allowing you to create a pin board of cities and locations. Tap the bookmark button to modify the list of places you've pinned, and add or remove as many locations as you want.

social media platforms:

www.pinterest.com A visual bookmarking tool that helps you

discover and save creative ideas.

www.snapchat.com Enjoy fast and fun mobile conversation! Snap

a photo or a video, add a caption, and send it

to a friend.

www.instagram.com Capture and Share the World's Moments.

Instagram is a fast, beautiful and fun way to

share your life with friends and family.

www.delicious.com

Keep, share, and discover the best of the Web, the world's leading social

bookmarking service.

www.twitter.com

Twitter Helps You Create And Share ideas instantly. Connect with your friends and other fascinating people within seconds.

www.facebook.com

Facebook is a social utility that connects people with friends and others who work, study and live around them.

www.youtube.com/

Share your videos with friends, family, and the world

www.periscope.tv/

Periscope lets you broadcast live video to the world. Going live will instantly notify your followers who can join, comment and send you hearts in retime. The more hearts you get, the higher they flutter on the screen.

plus.google.com

Social media owned by Google that can connect your friends and family and allow you to make custom privacy settings via "circles".

plus.google.com/hangouts

Realtime chat with video, great for webinars..

STORAGE

aws.amazon.com

Simple web services interface to store and retrieve any amount of data from anywhere on the web.

www.box.com

Secure your content Management and Collaboration enabling secure file sharing and online access to your files.

www.dropbox.com

Dropbox keeps your files safe, synced, and easy to share.

www.google.co.in/drive/

Get access to files anywhere through secure cloud storage and file backup for your photos, videos, files and more

WEB RANKING & SEO

internetmarketingninjas.com/ seo-tools/seo-compare Page Comparison Tool allows you to compare Content, titles and meta data .

adwords.google.com/Keyword Planner

Keyword Planner is a free AdWords tool that helps you build Search Network campaigns by finding keyword ideas and estimating how they may perform.

www.ubersuggest.org/

Keyword ideas. The free keyword suggestion tool that makes good use of different suggest services.

tools.seobook.com/seo-toolbar

Gives quick access to many on-page SEO factors, Domain & Page Authority plus a quick nofollow toggle.

www.inboundnow.com/apps /kill-writers-block This app will help you generate SEOfriendly, human readable, catchy blog post titles that perform well in search & social media.

www.buzzsumo.com

Most important tool that I use for content marketing and SEO campaigns. The ability to quickly identify what content is working well.

internetmarketingninjas.com/ seo-tools/free-optimization

This tool analyzes existing on page SEO and will let see data as a spider sees it allowing for better web page.

www.socialcrawlytics.com

A free tool that analyses URLs to establish how popular they have proved across the social sphere.

www.woorank.com/

Website analysis and SEO rank checker tool.

www.pearanalytics.com/

Website analysis and SEO rank checker tool.

www.marketing.grader.com/

Free grading tool and checklist for SEO, blogging, and social media.

WEBSITES & ANALYSIS

www.moctopus.com An inventory will be published on the most

popular websites allowing customers to see, browse, and buy directly from you, no

matter where u r.

www.joomla.com Joomla is an award-winning content

management system (CMS), which enables you to build Web sites and

powerful online applications

www.weebly.com easy to create a high-quality website, blog or

online store

www.wix.com Can Create a free website. Customize with

Wix' free website builder, no coding skills

needed. Choose a design, begin

customizing and be online

www.zen-cart.com The art of e-commerce; free, user-friendly,

open source shopping cart software.

www.wordpress.com/ free and open-source blogging tool and a

content management system (CMS)

based on PHP and MySQL

www.tumblr.com Tumblr (stylized in its logo as tumblr.) is a

microblogging platform and social

networking website

angel.co/launchrock

A platform for launching anything - View company info, team members, fundraising and more

www.simplify.com/commerce /partners/prestashop#/

Simplify Commerce by MasterCard gives you a merchant account and payment gateway. Use the link here for your first \$10,000 in transactions for free

www.issuu.com/

Publish Your Content on the World's Fastest-Growing Digital Platform

www.justuno.com

The premier social marketing tool to convert website visitors into social and email leads via a simple instant offer widget on your site

www.cubecart.com

CubeCart is a hugely popular ecommerce solution enjoyed by merchants globally

www.prestashop.com

Create your online store with PrestaShop's free shopping cart software. Build an ecommerce website for free and start selling online www.drupal.org An open source content management

platform powering millions of websites

and applications

websitegrader.com/ Website analysis tool from Hubspot.

blog.grader.com Blog analysis tool from Hubspot.

developers.google.com/spee d/pagespeed/insights

A Tool to analyze and optimize your site following web

gtmetrix.com/ A free tool that analyzes your page's

speed performance

whatwpthemeisthat.com/ A free online tool allows you to easily

detect what WordPress theme a site

uses.

www.browserstack.com Test your website for cross browser

compatibility on real browsers

browsershots.org Generates screenshots of how websites

appear at vraious resolutions in several

commonly used web browsers.

The leading open-source analytics platform piwik.org/

that gives you more than just powerful

analytics: Free open-source software

www.pingdom.com With website monitoring from Pingdom you

will be the first to know when your website is

down

statcounter.com A free web tracker, highly configurable

hit counter and real-time detailed

web stats.

uptimerobot.com An excellent service that monitors your

websites at five minute intervals

WRITING

poetica.com A browser-based text editor that allows

you to give and receive feedback on

written articles in real-time.

wordcounter.net Will automatically count the number of

words and characters as you type

www.fontdiner.com Check out the tastiest selection of fonts on

the web. dig in, you'll love 'em.

dev.bukkit.org/buk

kit-plugins

/wordrank

Create 'words' that can redeemed for

groups

www.wordle.net The king of word cloud generators

generating awesome results with full editing

capabilities.

otranscribe.com A free & open source web app to take the

pain out of transcribing recorded interviews

builtvisible.com/content-

strategy-helper

Easily consolidate news from across the web, and find inspiration for your research

www.textcleanr.com/ Clean up spaces, line breaks, HTML, Word

formatting and other perform basic text

operations

draftin.com Write better with Draft. Easy version

control and collaboration to improve your

writing

www.copyscape.com A free plagiarism checker. The

software lets you detect duplicate content and check if your articles are

original

www.portent.com/ Content Idea Generator

www.hubspot.com/blog-topic-

generator

A week's worth of custom blog ideas, free Blog Topic Generator

contentgems.com Allows to use advanced searches,

custom sources and preferred social signals to identify and discover content

Copyright © 2015 by handmade brooklyn. All rights reserved.

You are welcome to print a copy of this document for your personal use. Other than that, no part of this publication may be reproduced, stored, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, scanning, or otherwise, except as permitted under Section 107 or 108 of the 1976 United States Copyright Act, without the prior written permission of the author. Requests to the author and publisher for permission should be addressed to the following email: meganrbrame@gmail.com.

Limitation of liability/disclaimer of warranty: While the publisher and author have used their best efforts in preparing this guide and workbook, they make no representations or warranties with respect to the accuracy or completeness of the contents of this document and specifically disclaim any implied warranties of merchantability or fitness for particular purpose. No warranty may be created or extended by sales representatives, promoters, or written sales materials.

The advice and strategies contained herein may not be suitable for your situation. You should consult with a profes ional where appropriate. Neither the publisher nor author shall be liable for any loss of profit or any other commercial damages, including but not limited to special, incidental, consequential, or other damages.

Due to the dynamic nature of the Internet, certain links and website information contained in this publication may have changed. The author and publisher make no representations to the current accuracy of the web information shared.



Megan Brame-Finkelstein is an award-winning small business owner who loves to share her knowledge and connect with other small business owners! Visit her at handmadebrooklyn.com.

ebook design by CatherineShefski.com photos via startupstockphotos.com