



YOUR COMPANIES NAME

# *Open House Checklist & Showing Instructions*

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# *Showing Instructions - Open House Check List*

Having this quick checklist will help you quickly prepare your home for showings and not forget the small design details that really impress buyers.

## *Curb Appeal Checklist*

- Park cars down the street and away from driveway and front of house in order to give buyers clear picture of home
- Remove any front lawn debris, toys, trashcans, pet debris etc.
- Garage doors down and front door wide open
- Lay out “Emotional Connection Points” we have prepared: i.e. bench with pillows or bistro table with settings







# *Open House Check List - Interiors*

- Quickly go through home and pick up any extraneous items i.e. toys, clothes
- Turn ON every light in the home and make sure to turn on lamps and heat at a comfortable temperature
- Open all blinds and window coverings for maximum light (unless there are privacy or view issues)
- Spray and wipe bathroom and kitchen counters
- Quick vacuum high traffic areas (if time)
- Fluff couch pillows, place throw strategically, organize coffee table
- Close TV cabinet doors
- Turn on interior lights in china cabinet or shelves
- Set out dress towels in bathroom





# *Open House Check List - Interiors*

- Toilet seats down
- Fluff beds and pillows in all bedrooms
- Keep music on low (use TV cable in order to keep uniform in every room)
- Always have fresh flowers on hand during home selling months and place them through out home (particularly in bathrooms and bedrooms)
- Bake chocolate chip cookies in oven and give to guests along with a pitcher of lemonade or coffee brewing on a tray
- Ideally have windows open but make sure the home is comfortable temperature
- All ceiling fans should be on low
- All doors in house should be open as far as they can go EXCEPT closet doors (unless walk in)
- Set out “Emotional Connection Points” in each room; ie set out kitchen place settings, bed tray, patio trays etc.
- Remove any pet dishes, litter boxes completely
- Empty all garbage cans (especially in kitchen)

